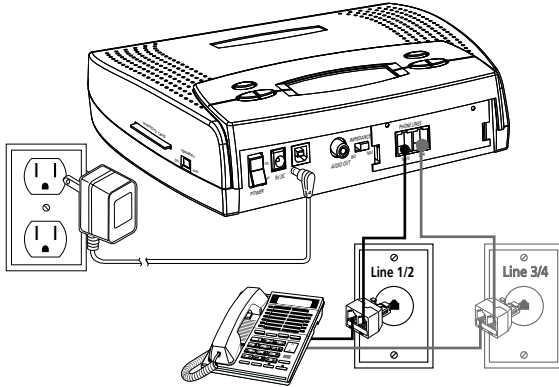


# Quick Connect Guide

**1**  
step

## Connect to Analog Phone Lines



- 1 Plug the supplied "T adapter" into any modular phone jack which services line 1 and 2.  
(This will allow you to share the phone jack with any phone extension which you have plugged into the wall jack.)
- 2 Plug the provided phone cord into the jack marked "Line 1/2/3" on the back of the player.
- 3 Plug the other end of the phone cord into the "T" adapter which is servicing line 1 and 2.

REPEAT ABOVE IF LINE 3 and/or 4 ARE PRESENT.

**NOTE:** One unit will provide on-hold audio capability to all phone extensions in your office.

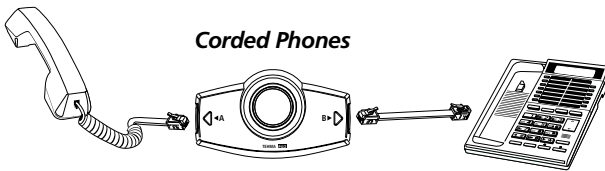
**IMPORTANT!** Set volume control at half-way point. Excessive volume will cause the on-hold audio to shut off during playback.

### **NOTE** GE 2-9450 & 2-9460 Phones

The wiring in the handsets of GE 9450 and GE 9460 phones is reversed and your TEHMAs will require a special crossover cable to work. If you have either one of these phones, please call 858-320-6737.

**2**  
step

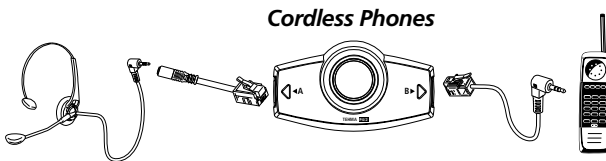
## Connect TEHMA to Phones



**Corded Phones**

- 1 Remove coiled handset cord from base of phone.
- 2 Plug short phone cord (supplied) into the "hold music activator" (side marked "A") and other end to phone base.
- 3 Plug end of coiled cord (connected to handset) into jack on the hold music activator (side marked "B").

**NOTE:** If after connecting you are unable to hear the dial tone, switch the polarity switch on the side of the TEHMA.



**Cordless Phones**

- 1 Using the "cordless phone adapter cable (male)," plug the end of the cable with the phone connector into the jack on the hold music activator marked "to phone".
- 2 Connect the headphone jack side of the cable to the cordless phone's headset jack.
- 3 Using the "cordless phone adapter cable (male)" connect the phone connector to the jack marked "to handset"
- 4 Plug the headset into the female jack at the other end of adapter cable.

**3**  
step

## System Test

- 1 From any phone in the office with a "hold music activator" attached, dial the phone number of another phone (2nd phone in office or outside line).
- 2 Place the call on-hold using the **HOLD** button on the telephone.
- 3 Return to call and confirm that the on-hold audio was present on the line while on-hold.
- 4 Using the volume control on the rear of the player, adjust the volume to proper level. **NOTE:** Excessive volume may cause the on-hold audio to shut off during playback.

### Deactivating hold music manually

If for any reason the hold music is activated inadvertently, it can be deactivated by pressing any key on your phone's dial pad.

### Activating hold without a TEHMA

Phones without activators are able to engage the hold music feature by pressing the **\* \* \*** (star key twice) on the telephone keypad and then immediately pressing the **HOLD** button on the phone.